



ReadyFM Board Meeting Minutes

Wednesday, January 8th, 2025

Attendees:

Brian Benedum
Rick Hartman
Rich Hayes

Opening Prayer by: Rich

Secretary's Report:

Discussion Items

- Nothing to report

Motions:

- Accept –
- 2nd –
- Approved

Treasurer's Report:

Discussion Items

- SESAC was paid - \$198.00
 - BMI and ASCAP are still pending for 2025
- Paid Jill Spradlin \$150.00 for her services again this year which includes:
 - Rick's 1099 preparation (I have emailed her the 2024 labor expenses)
 - 501C filings and paperwork

Financial Reports (reports available online):

- Open Invoices
- Balance Sheet
- Profit & Loss
- YTD Financials compared to prior year

Motions:

- Accept – Rick
- 2nd – Rich
- Approved

Station Manager's Report:

Discussion Items

- Ed Conley has been helping with basketball
- Added Shekinah Christian Girls Basketball Games – were now up to 17 games
- Problem with MP vs. WJ girls broadcast due to a Windows update
 - Had an issue that turned out to be the schools Wi-Fi blocking Mixlr from accessing it's server. As a result we couldn't broadcast game
 - Will probably add a game or two to make up this game
- Christmas music mix worked better than cutting over to 100% Christmas music
- Bluegrass Gospel Hour has ended as of the end of 2024
 - Looking to replace with another show
 - Moved Gaither Homecoming Radio up an hour in the programming

Motions:

- Accept – Rich
- 2nd – Brian
- Approved

Technical Report:

Discussion Items

- Studio-1 went offline three times during the week of December 9th. With the board's approval a new desktop computer was purchased to replace Studio-1.
 - The total cost for the new computer, video adapter and surge protector was \$580.48.
 - The computer was configured and installed at the station by Tuesday evening Dec. 17th.
- Discussion item – Support for Windows 10 will end on October 14th 2025. The Studio-2, laptop and Production computers will not support Windows 11. Here are our options:
 - Do nothing – the computers will still work, but we will no longer receive security/maintenance patches and may run into compatibility issues or malware attacks down the road.
 - Pay Microsoft for Windows 10 support – This will be \$30/year per computer.
 - Switch to a different operating system like Linux. This may create software compatibility issues and there may still be minimum requirements to run the alternative operating systems that our computers may not meet.
 - Replace the computers with new computers that will run Windows 11. Based on the Studio-1 computer purchases, we could buy two more identical desktop computers for Studio-2 and the Production computer for \$499.00/ea plus tax. The laptop will probably be in the same price range, so \$1,500.00 plus tax to replace all three computers.
 - It was decided not to replace the remaining computers right away. Maybe one computer per year, so in order of priority:
 - Production Computer – After Fair Parking 2025

- Laptop Computer – After Fair Parking 2026
 - Studio 2 Computer – After Fair Parking 2027
- While testing a Joomla update I happened to test the online donation button. I received this message: 'This organization can't accept donations right now.'
 - I called PayPal – not sure if I believe this but – a system update changed something that affected our account. They have put in a ticket to address the issue and will e-mail me when it's corrected.
 - Supposedly this happened a couple of weeks ago and it should be fixed in a couple of days.
 - The call was made Tuesday Morning 12/3.
 - As of January 8th I have yet to receive any E-Mails from PayPal.
 - I created a new PayPal account and set it up as a charitable organization.
 - We were able to accept donations again around 12/10.
 - The organization shows up as Madison Area Youth Center, not ReadyFM though.
 - When I get time I plan on calling PayPal to see if this can be changed.
- New USB Audio Adapter box is working OK
 - Levels need to be run higher than before
 - The Clip Safe feature does not completely eliminate clipping
 - Still experimenting with the Auto Gain
 - Not sure if it should be set for every broadcast or if it keeps its settings
- Options to control when Windows updates are applied, so this does not interfere with another broadcast
 - Updates can be delayed or disabled. If the update is delayed it will still install once the delay period is over. If the update is disabled you will need to manually check for and apply any updates.
 - It was decided that procedurally the laptop should be checked regularly and have updates applied before any live broadcasts. There is too much risk in disabling the updates completely because they may not get installed at all.
- Podcast Archive update:
 - Having an issue with larger files (>2GB) getting a connection timeout and not completing
 - Affected shows: Football/Basketball games, Special Events (baseball)
 - As of January 1st, the Asura Help Desk has passed this issue off to the LiteSpeed support team. This is the software that Asura is using on their servers.
 - All other issues have been resolved and the following shows prior to 2023 have been archived: Beyond the Barn, All Church Services, Board Meetings
 - Shows will be online for 2 year's then archived off-line.

Traffic Report:

- Total Visits – 242 down from 1,400
- Total Listeners – 32,656 down from 36,764
- Total Listening Hrs. – 2,240 down from 4,453

Motions:

- Accept – Rick
- 2nd – Rich
- Approved

Old Business:

Discussion Items

- We have a credit at CK Signs that can be used on
 - New Shirts
 - Banners

Motions:

- Accept –
- 2nd –
- Approved

New Business:

- Look into promoting radio station on sign at Elm & Main St.
 - Is there a cost
 - How long can it run
 - Rich will find out and let us know.

Motions:

- Accept –
- 2nd –
- Approved

Closing Prayer by: Rick

Motion for Adjournment by:

- Accept –
- 2nd –
- Approved

Next Board Meeting:

Wednesday February 12th at Phat Daddy's 6:00pm – 7:00pm

Action Items:

- none